

Leadership Committee Bylaws

Antiochian Women of St. Johns, Sisters of Mary and Martha

- I. The Leadership Committee shall consist of:
 - A. All khourias attached to the cathedral;
 - B. Six other women shall be selected to serve on the Leadership Committee according to the following method: Each year at the annual women's meeting (usually held just before the annual Church Family Meeting) two members will be selected from a pool of volunteers, each for a term of three years:
 1. One member will be chosen by selection from those who have submitted their names for service;
 2. One member will be appointed by the pastor.
- II. Qualification for membership on the Leadership Committee: A candidate must be a woman of 18 years or older and have been a member of St. John Cathedral for at least one year.
- III. Selection of Leadership Committee membership:
 - A. At least one month before the SMMS annual meeting, the president shall announce any vacancies to be filled on the committee, asking all qualified and willing candidates to submit their names in writing to the secretary of the committee within two weeks. Names may be submitted by someone else for a candidate as long as that candidate is willing to serve.
 - B. Ten days before the annual meeting the secretary shall give all names submitted to the pastor for his verification of qualification and intent to serve as a candidate.
 - C. At the annual meeting the secretary shall read aloud the names of all eligible candidates. Then, as many names as there are vacancies will be randomly drawn from the pool of candidates by the youngest member present. The pastor will then install the newly designated members.

IV. Duties of the SMMS Leadership Committee:

- A. The president of the committee shall be appointed by the pastor of the Cathedral from the membership of the Leadership Committee. Within 30 days after their installation as the new Leadership Committee, the members of the committee shall convene, presided over by the president, and shall elect from their number the following officers: Vice president, Secretary, Treasurer, and Liaison to the National Antiochian Women's organization. The term of each officer will be three years or the end of her term on the Leadership Committee, whichever comes first. After two successive terms on the committee, a member cannot be selected again for one year.
- B. The committee shall meet at least three times a year, in addition to the annual all-member meeting. The committee's main function is to serve the Sisters of Mary and Martha by providing direction, communication, and organization in fulfilling the ministries assigned to and carried out by the sisterhood.
- C. The committee shall decide on any fundraisers and events sponsored by the sisters, and accept names of volunteers to head up committees to organize those fundraisers.
- D. Any proceeds from fundraisers shall be distributed as follows:
 - 1. Annual dues to the National Antiochian Women's Organization are paid by the church;
 - 2. Fifty percent of all proceeds to "Church Building" needs, such as new kitchen equipment, etc.
 - 3. The remaining fifty percent to "Charity" needs, such as parish youth programs, etc.
 - 4. All proposals for fundraisers and distribution of proceeds shall be submitted to the pastor for approval.
 - 5. Funds can be transferred from one account to the other by a two-thirds majority of the general membership.